

TOWN OF NEW BOSTON  
SELECTMEN'S MEETING MINUTES

January 3, 1995

A regular business meeting of the Board of Selectmen was called to order at 6:30 p.m. by Chairman Pimenta.

**PRESENT:** Michael S. Pimenta, Chairman  
Harold "Bo" Strong, Selectman  
Darlene M. Goodin, Selectman  
Todd I. Selig, Town Administrator

**APPROVAL OF MINUTES:**

Selectman Strong moved to approve the 12/12/94 Board of Selectmen minutes as written. Selectman Goodin seconded the motion. The motion carried unanimously.

Selectman Goodin moved to approve the 12/19/94 Board of Selectmen minutes as written. Selectman Pimenta seconded the motion. The motion passed 2-0 with Selectman Strong abstaining.

**UNFINISHED BUSINESS:**

The Board of Selectmen began discussion regarding the Town Administrator's job description. Selectman Goodin made the motion that the Board adjourn into nonpublic session pursuant to RSA 91-A:3IIIa for the purpose of discussing personnel issues. Selectman Strong seconded the motion. The roll call was: Selectman Pimenta-yes; Selectman Strong-yes; Selectman Goodin-yes. Todd Selig, Town Administrator, was present to take the minutes.

Revisions to a draft copy of the Town Administrator's job description were made.

Selectman Strong made a motion to adjourn out of nonpublic session at 7:30 p.m. Selectman Pimenta seconded the motion. The vote was unanimous.

The Board took a recess at 7:31 p.m. to attend the Planning Board's Capital Improvement Project meeting

The Board returned from recess at 9:45 p.m.

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NEW BUSINESS:

The Board of Selectmen decided to reschedule their weekly meeting on January 16, 1995, due to Civil Rights Day, and instead, to meet January 17, 1995, at 6:00 p.m.

The Board of Selectmen discussed the possibility of increasing Sandy Gallup's hours in the Recreation Department to 30 hr/wk for the purpose of qualifying her to participate in the Flex-Benefit plan the Town offers to full time employees. Selectman Goodin made a motion to deny Ms. Gallup's request until after Town Meeting. Selectman Strong seconded the motion. The motion carried unanimously.

The Selectmen looked over possible photographs of the gazebo for the cover of the Town Report. The Board instructed Town Administrator Selig to look into the cost of a color picture on the cover of the Report.

The Board discussed whether the proposed Police Department wage increases should go into effect before Town Meeting. The Board articulated that it is standard operating procedure in New Boston for wage increases to become active AFTER Town Meeting, provided they are accepted at Town Meeting.

The Board of Selectmen discussed whether Ms. Lisa Sturgill would be permitted to fill in for Cathy Widener, the Police Department secretary, while she is on jury duty. Selectman Strong made a motion allowing Lisa Sturgill to fill in for Cathy Widener at \$8.83 per hour, and ONLY for Cathy Widener, while she is on jury duty. Selectman Goodin seconded the motion. The motion passed unanimously.

Selectman Pimenta made a motion that Lisa Sturgill would not be allowed to fill in for either Cathy Widener or Barbara Whipple at the Police Station for any reason other than while Cathy Widener is on jury duty. Selectman Goodin seconded the motion. The motion passed unanimously.

The Board of Selectmen decided the New Boston Police Department open house would be January 22, 1995, between the hours of 1:00 p.m. and 4:00 p.m. The Selectmen instructed Town Administrator Selig to invite the following towns to the open house: Amherst, Bedford, Goffstown, Frankestown, Weare, Lyndebrough, Mont Vernon.

The Selectmen discussed cleaning services offered by Mrs. Diane Murray of New Boston. The Board decided that until Town Meeting, Mrs. Murray would be authorized to clean 3.5hr/wk at the Town Hall. Town Administrator Selig brought up the fact that Mrs.

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Murray has back problems and was having difficulty moving the industrial vacuum and cleaning equipment up and down the stairs at the Police Station. The Board therefore decided to relieve Mrs. Murray of her duties at the Police Station effective immediately. Chairman Pimenta asked to have Mrs. Murray come before the Selectmen at a later date to have her discuss her back problems. After Town Meeting, the selectmen plan on increasing Mrs. Murray's hours at the Town Hall to 6hr/wk.

The Selectmen authorized Town Administrator Selig to place an advertisement in the Goffstown News for a 1hr/wk cleaning person for the New Boston Police Station. After Town Meeting, the Selectmen plan on increasing this position to a 4hr/wk position at the Police Station. Until the Town Meeting, the Police Department's 1hr/wk cleaning wages will come from the Town Hall account. After Town Meeting, all department's will pay the cost of cleaning services from their respective budget allocations.

The Selectmen decided to wait until Mr. Selig found additional information regarding replacing the defective Transfer Station sprinkler/fire alarm system before authorizing \$878.00 to purchase a new FCI 72 series alarm panel.

Town Administrator discussed the fact that Welfare may become a big issue for all New Hampshire municipalities in the future.

The Selectmen instructed Mr. Selig to look into why the Library Trustees pay their part time employees holiday time.

**ADMINISTRATIVE:**

The Selectmen approved weekly payroll and accounts payable.

The Selectmen signed letters thanking the Town Administrator candidates for coming to New Boston for interviews.

Selectman Strong made a motion to adjourn the meeting at 11:55 p.m. Selectman Goodin seconded the motion. The motion carried unanimously.

Respectfully submitted,

  
Todd I. Selig  
Town Administrator